

Auction document

For

**Disposal of Obsolete/ Unserviceable old
IT Equipments
on as is where is basis**



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**Odisha Gramya Bank
Head Office, At- Gandamunda, P.O.- Khandagiri,
Bhubaneswar-751030
(Odisha)**

Sealed bids are invited from the registered Recycler/Pre-processors of e-waste with MOEF/Central Pollution Control Board/Odisha State Pollution Control Board/any other state pollution control board etc. for auction of old/obsolete/used IT Equipment like Monitors, Servers, DMP/Dot Matrix Printers, Laser Printers, Laptops, Modems & Routers, Stabilisers, CPU, Key Board, Mouse, Scanner, Modems & laser printer, etc. on “As is where is basis”.

Materials are to be collected from Head Office/Regional Offices/ Branches.

Bid Reference: Tender No. OGB/IT/AUCTION/06/19-20 Dated: 13/09/2019

Last date of query/inspection of items (if any): 18.09.2019 (5 PM)

Last date and time of receipt of bid: 30.09.2019 (4 PM)

Date and time for opening of bids: Will intimated to eligible bidders

Place of receiving the bid/Address for communication:

Odisha Gramya Bank
Head Office,
At- Gandamunda,
P.O.- Khandagiri
Bhubaneswar-751030
[Tel:- 0674-2353045](tel:0674-2353045),[0674-2353024](tel:0674-2353024)

Contact person: Mr. S.K.Basa- +91-9437032392

Eligibility /Qualification Criteria

All bidders must enclose:

- (i) GST registration/service tax registration/Income tax certificate along with the tender document.
- (ii) Registration with Ministry of Environment and Forest/Central Pollution Control Board/Odisha State Pollution Control Board/ any other state pollution control board etc. regarding disposal of e-waste.

Period of validity of Bid:

The bid shall remain valid for 90 days after the date of bid opening.

General Terms and Conditions:

- (i) GST rate as applicable at the time of auction shall be charged extra.
- (ii) Each page of tender document should be signed by the bidder(s) in token of acceptance of terms and conditions of tender.
- (iii) Incomplete and unsigned quotations are liable to be rejected.
- (iv) Tender Form attached with this Tender Notice as Annexure ‘A’.
- (v) Check list of bidders to be submitted along with Bid as mentioned in Annexure – ‘B’

- (vi) Details of obsolete items are as per Annexure 'C'.
- (vii) The bidders may inspect the items on predetermined dates and satisfy themselves about the items they are bidding for.
- (viii) The items shall be sold to the **highest (H 1)** price of bidder.
- (ix) **The price quoted by the bidder will be valid for 90 days. Bank may give repeat order within 180 days.**
- (x) No items, once disposed to the successful bidder, shall be taken back by OGB.
- (xi) The successful bidder has to make full payment in the form of Demand Draft of any Nationalized/Schedule Bank drawn in favour of "Odisha Gramya Bank" payable at "Bhubaneswar" within seven (7) days after confirmation, failing which the offer may be cancelled.
- (xii) The successful bidder shall be required to lift all the items from the disposal site to his premises within 7 (seven) days after the payment of the quoted amount. On failure to do so, OGB shall have the right to forfeit the entire amount of the bidder and dispose the items to alternate bidder.
- (xiii) Final decision to accept/reject the bids shall be taken by the Purchase/Auction Committee, OGB.

6. Bidding Procedure:

- (i) Bid shall be submitted in the prescribed format in a sealed envelope.
- (ii) Sealed Bids shall be received, not later than 20th September 2019 at 04:00 PM. No Bid will be accepted after this date and time under any circumstances. The office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- (iii) All bids must be delivered in the office of Odisha Gramya Bank, Head Office, At-Gandamunda, P.O.- Khandagiri, Bhubaneswar-751030
- (iv) All relevant rules and regulations of Government of India will be final and applicable & binding on all bidders.

7. Submission of Bids:

- (i) The bid should be submitted in the prescribed bid format given as prescribed in "Bidding Procedure" of this document. All columns of the bid form should be filled.
- (ii) No bid may be modified subsequent to the deadline for submission.

8. Opening of Bids:

- (i) OGB will open the bids after scheduled time, date and venue in the presence of the bidders' authorised representatives who choose to attend.
- (ii) The bidders' representatives who will be present shall sign in the designated register evidencing their attendance.
- (iii) The bidders' names, bid withdrawals, presence of bid security and such other details as the OGB at his discretion may consider appropriate will be announced at the time of bid opening.
- (iv) Obsolete Items are mentioned in Annexure 'C'

H1 will be selected on as a whole for all categories of item mentioned above "Total Price Bidders have to quote for all items.

ANNEXURE 'A'**Tender Form for disposal of old obsolete E-waste items**

Compo nents	Particulars	Items/ Specification	Quote Price (a)	GST % (b)	Unit Price (c)= (a+b)	Quantity (d)	Total Price (e)= (c*d)
1	Server						
2	Monitor	CRT/ LED/LCD					
3	CPU						
4	Key Board & Mouse						
5	Printer	Dot matrix Printer (80/136 Colmn)					
		PB Printer					
		Laser Printer					
6	LaserPrinter Catridge						
7	Scanner						
8	Modems	Nomus & Attary					
9	Routers & Adopters	CISCO & HP MSR					
10	Laptop	Notebook-MiLeap H04					
11	Stabilizer	5 KVA					
Grand total(1 to 7)							

Name & Address of the Bidder:
(In capital letters)

Telephone Number:

I/We declared that I / my representative have inspected the obsolete items as per the list attached (annexure-B) with tender and am/are interested to purchase the same on "As is where is basis". My/our consolidated offer for all the items under each categories, is given above:-

The consolidated price should be inclusive of all Misc. Charges like transportation, labour or any other expenses etc.

I/We have gone through the terms and conditions given in the tender document and agree with the same.

I hereby declare that firm is registered with MOEF /CPCB/OPCB as authorized recycler / re-processor and having environmentally sound management facilities for collection, disposal /recycling of e-waste.

Place:
Date:

(Signature of the Bidder)

ANNEXURE 'B'**Lot containing Items Proposed to be auctioned / disposed off on “as is where is basis”**

of Monitors, Servers, DMP Printers, PB Printers, Scanners, , CPU, Keyboard, Mouse, scanner, & Laser printers etc.

Check lists.

Sl No.	Name of Documents	Yes/ NO (if Yes, mention page No.)	Reasons (If Any)
1	Documents Related to the registration of the Recycler/ Preprocessors of E-waste issued by MOEF / Central Pollution Control Board/Odisha State Pollution Control Board/ any other state pollution control board for the recycling / reprocessing of Electronic waste.		
2	Copy of GST/ Service/Income Tax Registration.		
3	Additional information (if any)		

Signature: -

Name of the Authorized signatory: -

Designation: -

Office Seal

Annexure - C
Details of obsolete Items

Compo nents	Particulars	Items/ Specification	Total Quantity
1	Server		3
2	Monitor	CRT/ LED/LCD	168
3	CPU		85
4	Key Board & Mouse		130
5	Printer	Dot matrix Printer (80/136 Colmn)	107
		PB Printer	44
		Laser Printer	17
6	LaserPrinter Catridge		10
7	Scanner		44
8	Modems	Nomus & Attary	169
9	Routers & Adopters	CISCO & HP MSR	6
10	Laptop	Notebook-MiLeap H04	10
11	Stebilizer	5KVA	58
		TOTAL	851

This is a tentative list of obsolete items for auction. It may vary at the time of auction of the obsolete items.